

COMODEX CONSULTANCY

Training Catalogue

August 2026

Five catalogues, one provider — mining capability, safety and risk, management systems, technical and operator competence, and workplace skills. Over 100 courses and workshops, nearly all delivered in-company and customised to your operation.

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HOW TO READ THIS CATALOGUE

Durations are standard, not fixed

Almost every course in this catalogue can be shortened, extended or combined with others into one integrated programme. The durations shown are what the course runs when delivered as standard. Group size for most courses is 10 to 15 delegates.

Assessment is formative during delivery, with a written assessment after each chapter and a closing workplace case study in which the group works a real problem from your operation.

Accreditation and funding

Courses are aligned to **NQF levels and SAQA unit standards**. **SETA and MQA discretionary grant funding** can defray a meaningful share of your training spend, and we assist clients with the motivation and application. Every certificate issued is designed to feed directly into your Mine Health and Safety Act competence evidence file.

Where a specific accreditation or unit standard is material to your decision, ask us to confirm it in writing for that course before you commit.

What is in this catalogue

Catalogue

- 1. Mining programmes
- 2. SHEQ & risk courses
- 3. ISO & management systems
- 4. Technical & operator
- 5. Soft skills workshops

Scope

- 4 flagship development programmes
- 32 courses
- 5 system families, 2 depths each
- 6 competence areas, scheduled per operation
- 72 workshops

CATALOGUE ONE

Mining programmes

Development programmes built for mining operations, from the team leader on the face to the general manager.

Mining Operations Management (MOM)

Our flagship development programme for supervisors and middle managers. Technical training, leadership development and behavioural assessment, closing with a board examination. Delivered in partnership with Emerge Leadership.

Mine Captain Development Programme

For Mine Captains and front-line leaders, delivered on the mine, on surface, inside the shift cycle. Built on three levers: a mandate signed by the Mine Managers, a fixed calendar with standing alternates, and content drawn from the Captains' own recurring operational headaches.

Equine Assisted Learning & Development (EALD)

Guided interaction with horses, no riding, giving leaders immediate and honest feedback on their style, boundaries and impact on others. Developed by Adriaan Graham in 2007.

Mine Mentor Exchange Programme (MMEP)

A 12-month, outcome-based journey for final-year students and graduates, in partnership with the mining departments at UJ, Wits and UP. A 70% threshold across technical, soft skills and professionalism earns a Certificate of Competence.

CATALOGUE TWO

SHEQ & risk courses

The core safety, health, environment and risk catalogue: hazard identification, legal liability, incident analysis, risk management and behaviour.

Course	Duration	Aimed NQF level
Incident Analysis HBTA Process	3 days	2–3
Baseline Risk Assessment	2 days, 1 day classroom and 1 day practical, including training on software if applicable	—
Safety, Health and Environment Representative (SHE REP)	2 days	—
SHE Awareness Course	1 day	2
OHS Rep Skills Programme	15 days	—
Office Safety and Ergonomics	1 day	2–3
Basic Safety, Health and Environmental	1 day	—
Legal Liability – Level 1 Shop Floor	1 day	—
Legal Liability – Level 2 Supervisor / First Line Management	1 day	—
Legal Liability – Level 3 Middle / Senior Management	1 day	—
Legal Liability – Level 4 SHE Professional	1 day	—
Hazard Identification, Risk Assessment Control (HIRAC)	2 and 3 days	—
Hazard Identification and Risk Assessment for Shop Floor (HIRA)	3 days	—
Hazard Identification and Risk Assessment for SHE Professional (HIRA SHE)	3 days	—
Fatal Risk Management	5 days	—
Advanced Risk Management (ARM)	5 days	4–6
Enterprise Risk Management	5 days	4
Safety Management Orientation for Senior and Middle Management	3 days	—
Visible Felt Leadership	1 day	2–3
Visible Felt Leadership for Senior Managers	1-2 days	4–5
Safe Human Behaviour Awareness (1 day)	1 day	4–5
Safe Human Behaviour (3 days)	3 days	4–5
One-on-One Safety Management Coaching for Executive Management	4-5 days	—
Problem Solving Tools (Basic 6 Sigma)	5 days	—
Job Safety Analysis (JSA)	3 days	—
Planned Task Observations	1 day	—
Inspections	2 days	—
Supervisor Safety Training (10 modules)	10 - 20 days	—
Construction and Contractor Safety Management	1 day	4
Train the Trainer/COACH	5 days	—
Safety Coaching	2 days	—
IRM – Integrated Risk Management Workshop for Senior Management	2 days	—

CATALOGUE THREE

ISO & management systems

Awareness and implementation training on the current editions. Versions are confirmed at proposal stage so the material matches the edition your organisation is certified to.

System family	Standard	Depths offered
Occupational health and safety management systems	ISO 45001:2018	Awareness 1 day · Implementation 2 days
Quality management systems	ISO 9001:2015	Awareness 1 day · Implementation 2 days
Environmental management systems	ISO 14001:2015	Awareness 1 day · Implementation 2 days
Automotive quality management systems	IATF 16949:2016	Awareness 1 day · Implementation 2 days
Integrated management systems	Overview, 1 day	Overview 1 day

Beyond the classroom

Training alone rarely fixes a management system. Comodex also provides management briefings, systems design and implementation, system auditing, gap analysis and review, training needs analysis and course design, as one integrated piece of work where that is what the situation calls for.

CATALOGUE FOUR

Technical & operator

Competence on the machines and the hazards your operation actually runs. These are scheduled per operation, because duration depends on the equipment on your site and on how much of the group is being assessed rather than trained from scratch.

Area	What it covers
Lifting machines and cranes	Operator training and competence assessment for overhead cranes, mobile cranes, forklifts and other lifting equipment, with the statutory paperwork that goes with it.
Earthmoving and mining equipment	Operator competence on the plant your site actually runs, assessed on your machines rather than on a generic simulator.
First aid	Levels 1 to 3, to the standard your risk assessment and your appointed first aiders require.
Fire fighting	Basic and intermediate fire fighting, including practical extinguisher and hose work.
Hazardous substances	Handling, storage, labelling and emergency response for the substances on your site, aligned to your material safety data sheets.
Working at heights	Fall protection, rescue awareness and the practical competence a fall protection plan has to be able to demonstrate.

CATALOGUE FIVE

Soft skills workshops

A workshop library covering leadership and supervision, communication, personal effectiveness, people and HR, and commercial skills. Each runs one to two days and can stand alone or sit inside a longer programme.

Administrative Support Skills Workshop	Employee Motivation Workshop	Overcoming Sales Objections Workshop
Anger Management Skills Workshop	Employee Onboarding Workshop	Performance Management Workshop
Assertiveness and Self Confidence Workshop	Employee Recruitment Workshop	Personal Productivity Workshop
Attention Management Skills Workshop	Executive And Personal Assistants Workshop	Presentation Skills Workshop
Basic Bookkeeping Skills Workshop	Facilitation Skills Workshop	Project Management Workshop
Body Language Basics Skills Workshop	Generation Gaps Workshop	Proposal Writing Workshop
Budgets and Financial Reports Workshop	Goal Setting And Getting Things Done Workshop	Public Speaking Workshop
Business Ethics Skills Workshop	Hiring Strategies Workshop	Safety In The Workplace Workshop
Business Etiquette Workshop	Human Resource Management Workshop	Sales Fundamentals Workshop
Business Succession Planning Workshop	Internet Marketing Fundamentals Workshop	Social Media In The Workplace Workshop
Business Writing Workshop	Interpersonal Skills Workshop	Stress Management Workshop
Call Center Training Workshop	Job Search Skills Workshop	Supervising Others Workshop
Change Management Workshop	Knowledge Management Workshop	Supply Chain Management Workshop
Civility in the Workplace Workshop	Leadership And Influence Workshop	Talent Management Workshop
Coaching and Mentoring Workshop	Lean Process And Six Sigma Workshop	Teamwork and Team Building Workshop
Communication Strategies Workshop	Manager Management Workshop	Telework and Telecommuting Workshop
Conflict Resolution Workshop	Managing Workplace Anxiety Workshop	Time Management Workshop
Creative Problem Solving Workshop	Measuring Results From Training Workshop	Trade Show Staff Training Workshop
Critical Thinking Skills Workshop	Media And Public Relations Workshop	Train the Trainer Workshop
Customer Service Workshop	Meeting Management Workshop	Virtual Team Building And Management Workshop
Delivering Constructive Criticism Workshop	Middle Manager Workshop	Work-Life Balance Workshop
Developing a Lunch And Learn Workshop	Negotiation Skills Workshop	Workplace Diversity Workshop
Digital Citizenship Workshop	Office Politics For Managers Workshop	Workplace Harassment Workshop
Emotional Intelligence Workshop	Organizational Skills Workshop	Workplace Violence Workshop

NEXT STEP

Tell us the problem. We will design the programme.

Every Comodex engagement starts with an exploratory conversation — no cost, no obligation. We look at your risks, your levels and your operating reality, then propose the programme that fits.

If you cannot find what you need in this catalogue, say so. If we do not have it, we will find it. If we cannot find it, we will design it.

Contact

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